

Action Plan

Service Name:	18 Manor Place Dental Practice
Service number:	01289
Service Provider:	James Brown
Address:	18 Manor Place, Edinburgh EH3 7DS
Date Inspection Concluded:	27 May 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
Recommendation a: The service should develop an audit plan.	The Practice is developing a comprehensive Audit Programme which will incorporate the Audits currently being carried out and additional Audits relating to the National Infection Prevention and Control Manual. The results of these Audits will be analysed and will serve to inform the Practice Quality Improvement Plan.	From present to 6 months, then ongoing.	Dr James Brown
Recommendation b: The service should develop a programme of patient care record audits. Audits should be documented and improvement action plans implemented.	The Practice has now implemented a Patient Care Record Audit. The Audits will be documented and any actions found to be necessary will be included in the Practice Quality Improvement Plan. A diary reminder has been generated to ensure that Audits will be carried out at six monthly intervals.	With immediate effect.	Dr James Brown

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Name	<input type="text" value="Dr James Brown"/>		
Designation	<input type="text" value="Practice Principal"/>		
Signature	<input type="text"/>	Date	<input type="text" value="20/07/2021"/>

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

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