

Action Plan

Service Name:	Gartnavel Hospital, Glasgow
Service Provider:	NHS Greater Glasgow and Clyde
Date of inspection:	26-27 March 2024

Ref	Action Planned	Timescale	Contingent On / Supported By	Responsible Person	Progress	Date completed
Requirement 1	A letter will be exchanged between IRMER leads of different boards entitling medics who are entitled in the remote board to act as referrers to NHSGG&C	30 Sept 2024	Nil	IRMER Lead		
	A letter will be sent from IRMER lead to newly appointed medics entitling them as referrers as part of appointment package through recruitment team. A process will be developed in conjunction with the HR recruitment team.	30 Nov 2024	HR recruitment team	IRMER Lead, with process developed with HR		
	Same letter to be issued to existing employees.	31 Aug 2025	General Managers across all	IRMER Lead		

	This will require organisation-wide changes to develop a robust process, resulting in a significant lead-in time.		sectors and directorates			
	Process to be developed in conjunction with GP and dental practices. This will be a complex exercise, resulting in a significant lead-in time.	31 Aug 2025	GP and dental practice managerial and clinical leads	IRMER Lead		
	A review of clinician operator and practitioner entitlement will be undertaken and where this is missing a letter entitling each member of staff in these roles will be issued by their clinical director	31 May 2025	General Managers and Clinical Directors across all sectors and directorates	IRMER Lead		
Requirement 2	IRMER compliance audit to be reviewed and clarified, resulting in responsive and manageable process that can be monitored by Radiation Safety Committee.	31 Dec 2024	IRMER Working Party, with input from stakeholders	IRMER lead supported by DCPB Scientific Director and Quality Manager		
Recommendation A	MPE numbers and risk will be reviewed in context of existing key clinical scientist vacancies as part of a wider Study of Risk. This will be reported through established clinical governance structures and escalated to the executive	30 Sept 2024	Ongoing support from UKHSA	Scientific Director of DCPB		



	team via the IRMER Lead as required.					
Recommendation B	Encourage sharing of IRMER-related audit information via central link, promoted via Staffnet.	31 Aug 2025	eHealth IRMER Working Party	IRMER lead		

Name: Jane Grant

Designation: Chief Executive

Signature: 

Date: 13 June 2024

In signing this form, you are confirming that you have the authority to complete it on behalf of the employer.