

16 week Action Plan update

Service Name:	Edinburgh Dental Specialists
Organisation number:	01206
Service Provider:	Portman Healthcare Limited
Address:	178 Rose Street, Edinburgh, EH2 4BA
Inspector:	Anna Martin
Date Inspection Concluded:	06 February 2024

Requirements and Recommendations	Action Taken	Completed Yes/No	Further action if applicable
Requirement 1: The provider must ensure the local rules for the handheld intraoral X-ray machines are updated to detail the safe operating procedure for this equipment in each of the treatment rooms (see page 17). Timescale – by 24 May 2024.	Hand held xray unit serviced in March. DentRPA provided updated local rules. Updated in all treatment rooms (please see attached picture)	Yes	

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<p>Requirement 2: The provider must ensure that appropriate Disclosure Scotland background checks are carried out: a) on all staff before they begin working in the service, and b) on all staff currently working in the service. Checks must be recorded and retained on staff files (see page 20). Timescale – immediate</p>	<p>All colleagues and clinicians have existing Disclosure Scotland. Some of them have disclosures with previous business name -KLSM Scotland Ltd and we are in process of getting them all changed to Portman Healthcare Ltd. All applications submitted, waiting for Disclosure Scotland to return them.</p>	<p>Yes</p>	
<p>Requirement 3: The provider must undertake a risk assessment that details how and when the ventilation in the treatment rooms and decontamination room will be upgraded to meet national guidance for specialised ventilation for healthcare services (see page 21). Timescale – by 24 May 2024</p>	<p>Working on it with Portman Property and compliance team</p>	<p>Yes – please see attached</p>	

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<p>Requirement 4: The provider must undertake a risk assessment that details how and when the clinical hand wash basins and taps in the treatment rooms and decontamination room will be upgraded to meet current guidance about sanitary fittings in healthcare premises (see page 21). Timescale – by 24 May 2024</p>	<p>Working on it with Portman Property and compliance team</p>	<p>Yes – please see attached</p>	
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Action Plan (continued)

Requirements and Recommendations	Action Taken	Completed Yes/No	Further action if applicable
<p>Recommendation a: The service should ensure patients are kept informed of any changes made to the service as a result of their feedback (see page 13).</p>	<p>Sharing updates on social media, our website, posters within the practice</p>	<p>Yes</p>	

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<p>Recommendation b: The service should produce a duty of candour report each year and make it available to its patients (see page 17).</p>	<p>Working on it with Portman compliance team</p>	<p>Yes</p>	
<p>Recommendation c: The service should ensure all clinical staff are trained in the duty of candour principles (see page 17).</p>	<p>Working on it with Portman compliance team</p>	<p>Yes</p>	

Name	<input type="text" value="Magda Stochmal"/>
Designation	<input type="text" value="PM"/>
Signature	
	<p>Date 10.06.2024</p>

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

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