



Safe Delivery of Care Inspection
Golden Jubilee University National Hospital
NHS Golden Jubilee
21 – 22 November 202

Update to Action Plan from February 2024
Dated 1st July 2024

Ref:	Action planned	Timescale to meet action	Progress (1 st July 2024)	Date completed
4.3	A short life working group (SLWG) is being established to scope contribution and value of other clinical professions being part of the site safety huddles with an aim of having a consistent and reliable multidisciplinary safety huddle.	1 st April 2024	Following on from the visit a SLWG was convened. We implemented site safety huddles fully on 8th April 2024. This includes clinical professions and some non-clinical professions participating. We have evaluated these and feedback from clinical leads is positive. These are now embedded.	ACTION CLOSED - 30 th April 2024.

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4.1-1	<p>1a a programme of focused education will be delivered to support clinical teams with the principles of accurate and person centred documentation</p> <p>1b a programme of enhanced audit will be commenced to provide oversight and assurance of clinical documentation standards.</p>	<p>31st July 2024</p> <p>31st July 2024</p>	<p>1a. Principles of good record keeping is included at several clinical and professional development study days. We are monitoring how this is integrated to existing learning opportunities.</p> <p>1b. We are planning Care Assurance visits to commence in July and audit of record keeping will be included within this framework.</p>	<p>ONGOING</p> <p>On track to be completed by 31st July</p>
4.1-3	<p>NHS Golden Jubilee has a risk assessment in place safe storage and use of Actichlor for specific areas within the hospital. The principle of the risk assessment has been agreed and is in the process of being rolled</p>	<p>4th March 2024</p>	<p>All Domestic Services cupboards have been fitted with key pads to lock away all cleaning products.</p> <p>Within the wards some dirty utility rooms now have locked cupboards for Achticlor and clear guidance for staff on this.</p>	<p>ONGOING</p> <p>On track, to be completed</p>



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	<p>out throughout Golden Jubilee. In addition NHS Golden Jubilee senior clinical teams are engaged in communications to improve safe storage and use of Actichlor.</p> <p>We have a health and safety audit process that monitors the compliance of safe storage and use of Actichlor.</p>		<p>This remains a program of work and is ongoing to ensure that all wards have locked cupboards in place within dirty utility rooms.</p>	<p>by 31st July 2024</p>
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