A blue and green background with white text

AI-generated content may be incorrect.

## Shareable learning template

Please use the guidance document when completing this template.

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| Event type What has this learning originated from? (for example: adverse event, complaint, local review):  Speciality:  Key words:  Date of publication/approval: Click or tap to enter a date. |

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| What happened? A summary of the event to provide context to the learning:  Factors that may have contributed to event (both during and prior): |

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| What went well Please detail any good practice followed prior to, or, during the event: |

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| What have we learned Describe what has been immediately implemented following the event, including actions taken/changes made to reduce the potential of future harm or reoccurrence:  Detail what improvements/recommendations are to be implemented:  Is there any learning for wider sharing across the board/nationally? |

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| Distribution list List who the document has been shared with and the dates of sharing from within the organisation:  List who this document has been shared with out with the organisation: |

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| Learning summary approval Signature and date: |