

Action Plan

Service Name:	Aesthetic Suites
Service number:	01427
Service Provider:	Aesthetic Suites Ltd
Address:	Mirren Chambers/Court 1, 119 Renfrew Road, Paisley PA3 4BN
Date Inspection Concluded:	26 October 2021

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Requirement 1: The service must ensure that when checks are completed to give other practitioners practice and privileges, they are recorded in the practitioner's staff file. It should also record when these checks will be repeated.	Paperwork Has Since been updated Since inspection	Immediate Change	Manager
Recommendation a: The service should continue to review and develop its audit programme so that actions are clear and can be used to drive improvement.	Following discussion with hcis inspector a simplified audit programme is currently in preparation	Immediate preperation	Manager
Recommendation b: The service should record in the patient care record that written aftercare information has been given to the patient.	Consultation paperwork has been updated to reflect recommendation	Immediate change	Manager

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<p>Recommendation c: The service should record in the care record the patients GP details and those of the next of kin in case they are required. If the patient withholds this information this should be recorded in the patient care record.</p>	<p>New paper work currently in preparation to add recommended information</p>	<p>Immediate preparation for change by the end of the month</p>	<p>Manager</p>
<p>Recommendation d: The service should complete the online assessment to check if it needs to register with the Information Commissioners Office to make sure patient data is handled in a safe and secure way.</p>	<p>The company is now registered with the information commissioner's office.</p>	<p>Immediate registration</p>	<p>Manager</p>
<p>Recommendation e: The service should service should develop and implement a quality improvement plan to help monitor and drive identified areas for improvement.</p>	<p>Currently under development</p>		<p>Manager</p>

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In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

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