

Action Plan

Service Name:	Aspen Spa
Service number:	00958
Service Provider:	Aspen Medi-Spa Ltd
Address:	Carnegie Courthouse, Castle Street, Dornoch, IV25 3SD
Date Inspection Concluded:	4 th November 2020

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
<p>Requirement 1</p> <p>The provider must ensure that staff employed in the provision of the independent healthcare service provider have all appropriate pre-employment checks carried out in line with relevant guidance such as a disclosure Scotland PVG check (see page 8).</p> <p>Timescale – by 10 February 2021</p>	<p>I HAVE REQUESTED THE PVG NUMBER FROM DR QURESHI TO GET AN UPDATE I AM CURRENTLY PREPARING A CONTRACT FOR HIS SIGNATURE WHICH INCLUDES INDEMNITY CLAUSE. REFERENCES, QUALIFICATIONS AND CHECKS ON DR QURESHI HAVE BEEN REQUESTED AND WILL ALL BE SUPPLIED BY 31 JANUARY 2021. AN ANNUAL APPRAISAL WILL ALSO BE CONDUCTED BY ASPEN SPA.</p>	By 31.01.21	Gwen Cameron

File Name: 20190121 Action Plan Template	Version: 1.0	Date: 21 January 2019
Produced by: IHC Team	Page:1 of 2	Review Date:
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<p>Recommendation a)</p> <p>The service should further develop its programme of audits to cover key aspects of care and treatment including infection prevention and control. Audits must be documented and improvement action plans implemented (see page 9).</p>	<p>I HAVE ALREADY PREPARED AND ARE DOCUMENTING THE SAFE DELIVERY AND QUALITY OF OUR SERVICE. ALSO DOCUMENTED IS THE CLEANING PROGRAMME OF OUR CLINIC.</p>	<p>By 31.01.21</p>	<p>Gwen Cameron</p>
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Name	Gwen Cameron	
Designation	Director	
Signature	Gwen Cameron	Date <input data-bbox="1339 858 1700 906" type="text" value="16/12/20"/>

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.

File Name: 20190121 Action Plan Template	Version: 1.0	Date: 21 January 2019
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