

Action Plan

Service Name:	Bellissimo Clinic Glasgow
Service number:	00431
Service Provider:	Bellissimo Clinic Ltd
Address:	Basement Floor Stirling House, 226 St Vincent Street, Glasgow, G2 5RQ
Date Inspection Concluded:	01 December 2022

Requirements and Recommendations	Action Planned	Timescale	Responsible person
Requirement 1: The provider must arrange for all hazardous waste produced by the service to be segregated and disposed of safely in line with national waste legislation.	I will discuss with HIS the appropriate clinical waste bin serial number required so I can order these	Immediately	D Di Rollo
Recommendation a: The service should produce and publish an annual duty of candour report.	This can be done	Immediately as the first report then annually	D Di Rollo

Recommendation b: The service should use single-use disposable paper roll on the treatment couch to minimize any infection risks.	This has already been action from the visit day	Completed	D Di Rollo
Recommendation c: The service should obtain a copy of the certificate for boiler maintenance from the building management company.	This can be obtained from our factor Lambert Smith Hampton who have a comprehensive maintenance schedule which we pay for as part of the used of a shared building	Immediately	D Di Rollo
Recommendation d: The service should file the receipt for new fire extinguishers.	These are already present	Completed	D Di Rollo
Recommendation e: The service should develop and implement a protection of vulnerable adults.	This can be developed	6 weeks	D Di Rollo
Recommendation f: The service should record patients' GP details in the patient care record, or document if consent is not given for this.	This will be implemented	Immediately	D Di Rollo
Recommendation g: The service should record emergency contact details in the patient care record, or document if consent is not given for this.	This will be implemented	Immediately	D Di Rollo

<p>Recommendation h: The service should introduce a system to obtain a Disclosure Scotland Protecting Vulnerable Groups (PVG) update for all staff at regular intervals. This will ensure that staff remain safe to work in the service.</p>	<p>This will be implemented</p>	<p>Immediately</p>	<p>D Di Rollo</p>
<p>Recommendation i: The service should follow its recruitment policy for keeping staff files to ensure evidence can be provided of all the necessary pre-employment checks and ensure employment contracts are signed by employees and the manager</p>	<p>This will be implemented for any future staff employment. We have no plans to recruit further staff at present</p>	<p>If future staff are employed</p>	<p>D Di Rollo</p>
<p>Recommendation J: The service should ensure minutes of meetings include a documented action plan highlighting those responsible for the actions</p>	<p>This will be implemented</p>	<p>Next formal staff meeting</p>	<p>D Di Rollo</p>
<p>Recommendation K: The service should develop a quality improvement plan.</p>	<p>This will be implemented</p>	<p>6 weeks</p>	<p>D Di Rollo</p>

Name	Domenic Di Rollo		
Designation	Medical Director		
Signature	Domenic Di Rollo	17/02/2023	

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.