


Action Plan

Service Name:	Alison Clarke Aesthetics
Service number:	01357
Service Provider:	Alison Clarke
Address:	29 Lithgow Way, Port Glasgow, PA14 5DR
Date Inspection Concluded:	27 January 2022

Requirements and Recommendations	Action Planned	Timescale	Responsible Person
Recommendation a: The service should formally document what aftercare has been provided to patients in the patient care record.	I will ensure that this is documented in all care records	Immediate effect	Alison Clarke
Recommendation b: The service should further develop the quality improvement plan.	<ul style="list-style-type: none"> a) Establish a suitable premises b) Develop a simple feedback form asking clients about their experience and suggestions for improvement c) Keep updated with new guidance and education and ensure robust system to log this d) Update and renew policies annually e) Upload annual report to HIS annually 	June 2022 May 2022 Continued January 23 January 23	

File Name: 20190121 Action Plan Template	Version: 1.0	Date: 21 January 2019
Produced by: IHC Team	Page:1 of 2	Review Date:
Circulation type (internal/external): Internal/External		

--	--	--	--

Name	<input type="text" value="Alison Clarke"/>		
Designation	<input type="text" value="Owner/manager/practitioner"/>		
Signature		<input type="text" value="13/-3/2022 / /"/>	

In signing this form, you are confirming that you have the authority to complete it on behalf of the service provider.